

# **Louisville Sustainability Advisory Board**

## **Agenda**

**Wednesday, October 17, 2018**  
**City Hall, 749 Main Street, Spruce Room**  
**6:30 - 8:00pm**

**Chair:** Allison Johanson

**Secretary:** Seth Adams

**6:30-6:45pm:**

- I. Call to Order
  - a. Roll Call
  - b. Approval of the Amended August 15, 2018 Meeting Minutes and September 19, 2018 Meeting Minutes
  - c. Public Comments on Items Not on the Agenda
  - d. Sue's Minute
  - e. Kurt's Minute
  - f. Katie's Minute

**6:45-7:55pm:**

- II. Xcel PIE summary
- III. Recap first event
- IV. Process and timeframe for SAP update; aiming for January 2020 to council
- V. Review status of 2-year goals
- VI. Discuss November and/or December meeting date changes

**7:55 - 8:00 pm:**

- VII. Log volunteer hours
- VIII. Items for discussion at next meeting
- IX. Adjourn

**Meeting Packet Contents:**

None

## ***Louisville Sustainability Advisory Board***

**Meeting Minutes: Wednesday, August 15, 2018**

**City Hall, 749 Main Street, Spruce Room**

**Chair:** Laura Lvesque-Catalona

**Secretary:** Seth Adams

**I. Call to Order:** The meeting was called to order at 6:32 pm.

**a. Roll Call:** (Members present in bold): **Seth Adams, Heather Braithwaite, Dan Delahunty, Allison Johanson, Laura Lvesque-Catalona, Marianne Martin, Mark Persichetti**; City-Staff Liaison **Kurt Kower**, City Council Liaison **Susan Loo**, City Sustainability Coordinator **Katie Baum**, Visitors: Historic Preservation Commission **Debby Fahey**

**b. Approval of June 20, 2018 Meeting Minutes:** Approved minutes with no changes.

**c. Approval of July 18, 2018 Meeting Minutes:** Approved minutes with no changes.

**d. Public Comments on Items Not on the Agenda:** None

- I. Mark: A1 Organics update. Proposal form plasma development at Weld county property. Extraction of materials and sell back to users. Seems like a good project. The dispute is ongoing with the neighbor. April hearing on the dispute of leakage from A1 onto neighbor's property. Odors and ground water contamination. Not verified by state officials. Postponed until November. Fence was proposed by A1 organics. Owner seems open to the idea. Minutes have been slow to come to light. State inspections have been successful.
- II. Dan : Green roofing guides available from planning department
- III. Sue : The City's Planning and Building Safety Department is working hard to process roofing permits. The recent hail storm damaged almost all the roofs in Louisville. Over 2,000 permits have been processed to date. There is currently a two-week wait for a permit.

**e. Sue's Minute:**

- I. Mayor Muckle appointed himself as the City's representative to the Colorado Communities for Climate Action (CC4CA). CC4CA members expressed great appreciation for the City's joining the organization.
- II. The City's latest success in securing more shares of XCEL's Renewable Connect will further the attempt to power all City-owned facilities by 100% alternative energies.
- III. City Council is reviewing all marijuana rules and regulations. This review will happen during two meetings in October. Sue thinks the council vote to allow grow operations, currently prohibited, will most likely be a split vote. Because grow operations use substantial amounts of energy and water, Boulder County has a marijuana energy offset fee of \$.02 KW per hour.

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**City of Louisville**

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Louisville CO 80027  
[www.louisvilleco.gov](http://www.louisvilleco.gov)

- IV. A Louisville resident suggested City Council should consider a local grow operation of conventional produce at the old Sam's Club site.
- V. Sam's club location is still for sale. The location is a complicated code zone. The city is doing a marketing study on what would be feasible in that location.
- VI. The second reading of the adoption of various building codes is on September 4. Currently using the 2013 IECC, the City Council will consider leapfrogging the 2015 IECC and adopt the 2018 IECC which may cause issues. The CC4CA recommends adopting the 2015 IECC; so if the 2018 is adopted, Louisville will be the first community in Boulder County to adopt 2018.
- VII. City of Louisville Boards and Commissions interviews happen in December. City Council will use the same interview process as last year. Sue asked LSAB members to review last year's questions to determine if they are still appropriate.
- VIII. "Let's Go, Colorado" will be a transportation initiative on the ballot in November. This initiative aims to provide sales tax funding for transportation--divided 45% for state highways, 40% (20% for counties and 20% for cities) for local transportation priorities, and 15% for multimodal transportation options. If this initiative passes, the City of Louisville could receive approximately \$700,000 annually for local transportation projects.

**f. Katie's Minute:**

- I. Renewable connect awarded us 493 KW brings up to 46-50% with that online. EFC's second reading is on August 21st 2018. Next stage creating a work plan and action items.
- II. PIE is starting to wrap up.
- III. Green business Breakfast next Tuesday August 20th. All three cities Chamber of commerce is putting it together. Mark, Sue, Katie and Laura will be attending.
- IV. The promotions will end September 30th 2018. Another run with schools conservation kits paid for from Excel energy.
- V. Excel has a van to raise awareness on energy and conservation. Mark suggested Labor Day at Community Park would be a good location for the event possibly.
- VI. Hoping Excel will be coming out to the September meeting to discuss PIE and energy use.
- VII. RACK - Rec Center will have a new Electric charging station
- VIII. Boulder Retrack – Is updating the language on solid waste ordinance.
- IX. Boulder County required haulers to use the online reporting tool. September 4th first reading. We will have real data on hauling
- X. Transportation master plan moving forward.
- XI. Sustainability series

XII. Applied for zero waste grant through Boulder County.

**g. City Staff Representative Kirt Kower:**

- I. New staff liaison. Dave has partially retired working on hail damage in the city.
- II. Hiring a new Facilities manager.
- III. Water conservation - slow the flow. We buy 100 Rachio smart irrigation. We have a lot left over. Let people know. Maybe 10-15% savings. Doing a detailed water audit early next year. Leak detection, irregular meters.
- IV. The same presentation on solid waste will be given at council next Tuesday August 20th 2018.
- V. HOA's are still not on board with compost. Happy with their flat fee. General frustration on the pricing schedules. Can we put compost on the ordinances? Requested LSAB to come to council to discuss.
- VI. Celebration/Community event at newly installed crosswalks in town: Aug 22<sup>nd</sup> at Bella Vista & Hover 6-8PM, Aug 23<sup>rd</sup> Pine & Garfield 6-8PM
- VII. \$200K spent so far on road maintenance.

**I. Program report from Xcel regarding Partners in Energy**

- Moved to next month's meeting

**II. Sustainability Series:**

Transportation Sept 6th

- 6PM- 7:30PM
- Museum
- Memory Square
- Commuting solutions
- Bike maintenance - Community Cycles
- End at Crystal Springs
- Gifts and trinkets

Solid Waste Sept 26th

- Library
- Trash races
- World Cafe
- 10-15 minutes introduction
- Ignite Talk
- Enviro Wag?
- Hard to Recycle - Charm - Green Girl

Local Food & Agriculture Tentative October 24th or 25th

- Urban gardening 101

- Winterizing or what to plant in winter.
- Planter boxes?
- 7th Generations Farm

Energy & Renewables Nov 8th

- Panel of experts
- PACE?
- Excel
- Energy Wise
- Enrel
- Elevation CU

**III. Log volunteer hours:** See table below.

**IV. Items for discussion at our next meeting (September 19th):**

- Program report from Xcel regarding Partners in Energy
- Planning is coming in September on transportation master plan
- Sustainability Series: Continue to discuss topics and dates

**V. Adjourn:** The LSAB adjourned at 8:06 pm.

**Volunteer Hours tally: For the month of June.**

<b>Board Member</b>	<b>Activities</b>	<b>Hours</b>
Seth Adams	Meeting prep, attendance	6
Heather Braithwaite	Meeting prep, attendance	2
Dan Delahunty	Meeting prep, attendance,	4
Allison Johanson	Meeting prep, attendance	5
Laura Lvesque-Catalona	Meeting prep, attendance	5
Marianne Martin	Meeting prep, attendance	-
Mark Persichetti	Meeting prep, attendance,	6.5
	<b>Total Hours</b>	<b>28.5</b>

**LSAB 2018 Meetings Schedule, Deadlines, Meeting Assignments**  
**If you are unable to fulfill your assignment, you are responsible for finding a replacement**

<b>Secretary to email agenda, AND previous month's minutes to LSAB Chair NLT first week of following meeting month</b>	<b>Meeting Date</b>	<b>Chair *</b>	<b>Secretary *</b>
January 8	<b>January 18</b>	Mark	Dan
February 12	<b>February 21</b>	Allison	cancelled
March 12	<b>March 21</b>	Allison	Marianne
April 9	<b>April 18</b>	Allison	Heather
May 7	<b>May 16</b>	Allison	Laura
June 11	<b>June 20</b>	Allison	<del>Seth</del> Mark
July 9	<b>July 18</b>	Allison	<del>Seth</del> Dan
August 6	<b>August 15</b>	Laura	<del>Dan</del> Seth
September 10	<b>September 19</b>	Allison	Marianne
October 8	<b>October 17</b>	Allison	Heather
November 12	<b>November 21</b>	Allison	Laura
December 10	<b>December 19</b>	Allison	Seth

\*A crossed-out name followed by a second name denotes a substitute.

## ***Louisville Sustainability Advisory Board***

**Meeting Minutes: Wednesday, September 19, 2018**

**City Hall, 749 Main Street, Spruce Room**

**Chair:** Allison Johanson

**Secretary:** Marianne Martin

I. **Call to Order:** The meeting was called to order at 6:30 pm.

a. **Roll Call:** (Members present in bold): **Seth Adams, Heather Braithwaite**, Dan Delahunty, **Allison Johanson, Laura Levesque-Catalona. Marianne Martin, Mark Persichetti**; City-Staff Liaison **Kurt Kowar**, City Council Liaison Susan Loo, City Sustainability Coordinator **Katie Baum**, Visitors: none.

b. **Approval of Current Meeting's Agenda:** Approved current agenda with no changes.

c. **Approval of August 15, 2018 Meeting Minutes:** Sue emailed revision. To be submitted with revision.

d. **Public Comments on Items Not on the Agenda:** None

e. **Sue's Minute:** n/a

f. **Kurt's Minute:**

- i. Need LSAB representative for Facilities Manager position hiring. Will require day-long commitment. Mark interested. Kurt will email.
- ii. Deferred to TMP agenda item and Rob Zuccaro.

g. **Katie's Minute:**

1. Wrapping up PIE
2. First event next week: waste focus, need some additional work on food and ag event.
3. Charging station at Rec Center funded.

### **II. Planning Department - Transportation Master Plan**

Rob Zuccaro presenting a briefing on TMP schedule, process and milestones and seeking feedback on goals. TEI is consultant. Main driver for TMP is the Sustainability Plan. Was not originally on workplan. Currently middle of community engagement stages. Important to do right and not push through. Data from consultant shows growth in residents and employment. Interesting fact: 30% of trips in city are 3 miles or less. Opportunity to zone for walking and biking connections. Most transit trips: McCaslin PnR. Opportunity: proximity to frequent routes, improve infrastructure for corridor congestion/connections,

safety. 300 comments so far. Focus on: all ages, all abilities, all modes. Looking at SAP. Where is there a complement? Council directive on TMP: be explicit on sustainability and economic development.

Regional planning. Balance to city character and accommodating regional growth. Notably impacts to 42, McCaslin, So Boulder Road.

Regional connections.

Strategies to reduce GHG emissions.

Public-private partnerships:

First mile and last mile barriers.

Intra-city connections.

Plan will have goals, strategies and indicators. Much of discussion focused on strategies. Assessment of current system will go online. Next document: drafting strategies and projects. Plan on coming back to LSAB early 2019.

III. **Xcel Partners in Energy Program Report** – no Xcel representatives.

IV. **Sustainability Series: Continue to discuss topics and dates**

**Sustainability Series: Survey results and content/speakers for talks:**

- Top four topics were: Waste Diversion- Sept 26; Transport- Oct 23, Local Food & Agricultural- mid-November, Energy & Renewables- early December.
- Items to consider: Timing, Audience, Format, Partners (internal & external) and Location.
- All events: sign in sheets, try to capture more info from participants.

V. Sustainability Questionnaire Annual Review – no changes.

VI. Open Government Training: Monday October 29<sup>th</sup> at City Hall – Seth, Heather, Allison and Marianne

VII. Log volunteer hours. See table below.

VIII. Items for discussion at next meeting (October 17)

- Xcel PIE summary
- Recap first Sustainability Series Event
- Process and timeframe for SAP update; aiming for January 2020 to council.
- Review status of 2-year goals.
- Discuss November and/or December meeting date changes.

IX. Adjourn. 8:22pm



**Volunteer Hours tally: For past 4 weeks.**

<b>Board Member</b>	<b>Activities</b>	<b>Hours</b>
Seth Adams	Meeting prep, attendance	3.5
Heather Braithwaite	Meeting prep, attendance	2.5
Dan Delahunty	Meeting prep, attendance,	-
Allison Johanson	Meeting prep, attendance	8
Laura Levesque-Catalona	Meeting prep, attendance	5
Marianne Martin	Meeting prep, attendance	2
Mark Persichetti	Meeting prep, attendance,	5
	<b>Total Hours</b>	

**LSAB 2018 Meetings Schedule, Deadlines, Meeting Assignments**

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June 11	<b>June 20</b>	Allison	<del>Seth</del> Mark
July 9	<b>July 18</b>	Allison	<del>Seth</del> Dan
August 6	<b>August 15</b>	Laura	<del>Dan</del> Seth
September 10	<b>September 19</b>	Allison	Marianne
October 8	<b>October 17</b>	Allison	<del>Heather</del> Seth
November 12	<b>November 21</b>	Allison	Laura
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